



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
August 5, 2024**

**Call to Order:**

At 6:31 p.m. Vice President Herrmann called the meeting to order.

**Commissioners Present:** Jamie Herrmann, Tamara Chiu, Jennifer Reid, Meagan Tiffany

**Commissioners Absent:** Nathan Looman

**Staff Present:** Laura Schraw- Executive Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Chiu . Motion passed 4 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Agenda**

**Consent Agenda**

Commissioner Tiffany made a motion to approve the consent agenda items. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

**Staff Reports**

ED Laura requested that if we hear/see any comments about different park district events or properties, to please reach out to her and let her know.

ED Schraw shared about the successful National Night Out event on Friday, August 2nd.

The basin is holding water at Seyller Park and will be looked into for repairs and also that the fencing would be finished soon.

ED Schraw spoke with the car show to go over the plans for their event. She also shared that there has been lots of tree trimming going on.

She also updated on upcoming events with the race and parade for Coon Creek this weekend. Coon Creek thought they had an easement to use for the fest, but that part was actually our property. ED Schraw gave them permission and CC said they would fix anything that may get damaged.

**Commissioner and Staff Comments-** None at this time.

## **Old Business-**

### A. Referendum Discussion:

ED Schraw is working on an FAQ to post with a QR code. They have been sent to legal to be checked. They will hopefully be going up very soon.

## **New Business**

### A. Staff Overtime Discussion:

HR and ED Schraw are working through the longer hour work month with the special events going on in the month of August. Due to those concerns most of LPP staff will not be in the parade. They will also be planning the all staff meeting for a week when there will be a day off to avoid overtime since we did not budget for overtime.

### B. Pros Consulting Draft Report:

ED Schraw has not received the report yet. There was an emergency that came up keeping him from finalizing it. The report conveyed that we would need to add more programs. He said that there would need to be a market value and a resident discount in programming. Certain revenues would not be used as they are used in other areas, such as basketball. Memberships would be month to month or annual. The most difficult aspect will be the turnover between events due to indoor spaces.

**Adjournment:** At 7:13 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Chiu. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

Next meeting-August 19, 2024