

DISCIPLINE AND GUIDANCE POLICY
Little People Playtime Preschool & Day Care

- Age-appropriate planned activities by the staff can effectively alleviate most disruptive behavior. Staff carefully monitors all activities and intervenes in potentially volatile situations by redirecting children to a new activity.
- Details of any negative behavior exhibited during the day will not be communicated at pickup from preschool class or at the end of the Day Care day. Instead any negative behavior will be discussed with parents (not care givers) in person privately in a conference; by phone; or email. **Parents, please contact the staff directly about your child’s day rather than at pick up time when there are other patrons present.**
- Children are well supervised and encouraged to share, to take turns, to put toys away, to clean up after themselves, to follow rules of good behavior, and to use acceptable language. They are taught about safety, care of property, good health habits, and consideration of others.
- Together with the Staff the children in each room (2 years and older) compile a list of rules specific to their program. These rules are posted and a copy sent home to parents.
- Rules are always enforced in a positive and professional way. The Staff strives to be consistent, firm, and fair. If a behavior situation occurs, redirecting the child to another activity will be tried before separating the child from the group –one minute per year of age—over the age of 2 years.
- For consistent and outstanding behavior difficulties, parents will be notified of a necessary conference to discuss the situation and what measures need to be taken to modify the child’s behavior.
- Dismissal from a program will occur only when parents, child and Instructors working together cannot resolve the situation.

I (We) have received a copy of **DISCIPLINE AND GUIDANCE POLICY for Little People Playtime Preschool & Day Care**

Child (children’s) name (names) _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Received by Staff _____ Date _____